



## MINUTES

### THE CORPORATION OF THE TOWNSHIP OF LAURENTIAN VALLEY

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
LAURENTIAN VALLEY  
REGULAR MEETING HELD IN MUNICIPAL OFFICE COUNCIL CHAMBERS  
January 18<sup>th</sup>, 2011

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#### **I CALL MEETING TO ORDER**

- A. Attendance Mayor Jack Wilson  
Cllr Steve Bennett  
Cllr Debbie Robinson  
Cllr Jim Sheedy  
Cllr George Hodgkinson  
Cllr Allan Wren  
Cllr Jen Gauthier

John Baird, CAO/Clerk  
David Saunders, Public Works Manager  
Lauree Armstrong, Township Planner

Interested Public and Media

Excused None

#### B. Motion to Open

RM-01-001 Moved by Cllr Gauthier, seconded by Cllr Hodgkinson  
That the Regular Council Meeting of January 18<sup>th</sup>, 2011 be  
called to order at 5:30 p.m.

**CARRIED**

#### C. Motion to Excuse

None required

#### D. Agenda Approval Motion

RM-01-002 Moved by Cllr Gauthier, seconded by Cllr Hodgkinson  
That the Agenda of the Regular Council Meeting of January  
18<sup>th</sup>, 2011 be approved as amended.

**CARRIED**

#### **II DECLARATION OF PECUNIARY INTEREST**

Cllr George Hodgkinson declared a pecuniary interest in the Pembroke Public Library Agreement item on the Agenda for the Regular Council Meeting of January 18<sup>th</sup>, 2011.

Cllr Allan Wren declared a pecuniary interest in the 2011 Employee Remuneration and By-Law items on the Agenda for the Regular Council Meeting of January 18<sup>th</sup>, 2011.

**III MINUTES**

A. Minutes of Council Meetings and Public Hearings

RM-01-003 Moved by Cllr Gauthier, seconded by Cllr Hodgkinson  
That the minutes of the Regular Council Meeting of January  
18<sup>th</sup>, 2011 be approved as presented.  
**CARRIED**

RM-01-004 Moved by Cllr Gauthier, seconded by Cllr Hodgkinson  
That the minutes of the Inaugural Council Meeting of  
December 14<sup>th</sup>, 2010 be approved as presented.  
**CARRIED**

RM-01-005 Moved by Cllr Gauthier, seconded by Cllr Hodgkinson  
That the minutes of the Special Council Training Meeting of  
December 15<sup>th</sup>, 2010 be approved as presented.  
**CARRIED**

RM-01-006 Moved by Cllr Gauthier, seconded by Cllr Hodgkinson  
That the minutes of the Committee of the Whole Meeting of  
January 11<sup>th</sup>, 2011 be approved as presented.  
**CARRIED**

B. Business Arising

None

**IV DELEGATIONS/PRESENTATIONS/PUBLIC HEARINGS**

A. Long Service Award - Colleen Zadow (25 years)

A presentation was made to Township employee Colleen Zadow in  
recognition of 25 years of service to the municipality. Mayor Wilson  
congratulated Ms. Zadow on her milestone.

Members of Council, along with the public present, congratulated Ms.  
Zadow.

**V CORPORATE SERVICES**

A. CAO Report for November/December 2010

RM-01-007 Moved by Cllr Gauthier, seconded by Cllr Hodgkinson  
That council approves the CAO's Report for  
November/December 2010 as presented.  
**CARRIED**

B. CAO Report for January 2011

RM-01-008 Moved by Cllr Gauthier, seconded by Cllr Hodgkinson  
That council approves the CAO's Report for January 2011  
as presented.  
**CARRIED**

C. Mayor's Report for November/December 2010

RM-01-009 Moved by Cllr Sheedy, seconded by Cllr Wren  
That Council accepts the Mayor's Report for  
November/December 2010 as presented.  
**CARRIED**

D. Standing Committee Meeting Times

RM-01-010 Moved by Cllr Wren, seconded by Cllr Sheedy  
That Council establishes the Standing committee Meeting  
times as follows for the 2010 to 2014 Term of Council:

Corporate Services - 5:30 PM on the 4<sup>th</sup> Mon of the month  
Public Works/Property/Protection - 8:15 AM on the 4<sup>th</sup> Mon of the month  
Public Service & Programs - 5:00 PM on the 3<sup>rd</sup> Wed the month  
Planning & Dev Services - 5:30 PM on the 1<sup>st</sup> Tues of the month  
5:30 PM on the 3<sup>rd</sup> Tues (as required)

And further that Standing Committees do not meet in June,  
July or August (except at the call of the chair)  
**CARRIED**

E. Renewal of Legal Services Agreement

Cllrs asked several questions of the CAO regarding the Legal Services  
Agreement.

RM-01-011 Moved by Cllr Sheedy, seconded by Cllr Wren  
That Council authorizes the CAO to renew the legal services  
agreement with Fred Dean to provide legal services for the  
period of January 1<sup>st</sup>, 2011 to December 31<sup>st</sup>, 2011 at a cost  
of \$5,700.00 plus HST.  
**CARRIED**

F. Appointment of Municipal Auditors

RM-01-012 Moved by Cllr Wren, seconded by Cllr Sheedy  
That Council appoints Welch and Company LLP Chartered  
Accountants as Municipal Auditors for the term of 2010 to  
2014 inclusive.  
**CARRIED**

RM-01-013 Moved by Cllr Wren, seconded by Cllr Sheedy  
That Council approves By-Law 2011-01-008 as drafted and  
forwards By-Law 2011-01-008 to the By-Law portion of the  
January 18<sup>th</sup>, 2011 Regular Council Meeting for enactment.  
**CARRIED**

G. Interim Tax Levy for 2011

RM-01-014 Moved by Cllr Sheedy, seconded by Cllr Wren  
That Council approves By-Law 2011-01-010 as drafted and  
forwards By-Law 2011-01-010 to the By-Law portion of the  
January 18<sup>th</sup>, 2011 Regular Council Meeting for enactment.  
**CARRIED**

H. Temporary Borrowing By-Law

RM-01-015 Moved by Cllr Sheedy, seconded by Cllr Wren  
That Council approves By-Law 2011-01-006 as drafted and forwards By-Law 2011-01-006 to the By-Law portion of the January 18<sup>th</sup>, 2011 Regular Council Meeting for enactment.  
**CARRIED**

I. Tax Write-Offs

RM-01-016 Moved by Cllr Wren, seconded by Cllr Sheedy  
That Council authorizes the Treasurer to write off the following taxes and penalty for Property Roll #4766-062-040-26866-0000 as follows:

<u>Year</u>	<u>Taxes</u>	<u>Interest</u>
2007	\$10.35	\$2.21
2008	\$10.61	\$2.21
2009	\$10.11	- 0 -
2010	\$ 9.69	- 0 -

**CARRIED**

RM-01-017 Moved by Cllr Wren, seconded by Cllr Sheedy  
That Council authorizes the Treasurer to write off the following taxes and penalty for Property Roll #4766-062-040-26864-0000 as follows:

<u>Year</u>	<u>Taxes</u>	<u>Interest</u>
2007	\$10.36	\$2.21
2008	\$10.61	\$2.21
2009	\$10.11	\$2.21
2010	\$ 9.69	\$ .78

**CARRIED**

RM-01-018 Moved by Cllr Wren, seconded by Cllr Bennett  
That Council authorizes the Treasurer to write off the following taxes and penalty for Property Roll #4766-062-040-26862-0000 as follows:

<u>Year</u>	<u>Taxes</u>	<u>Interest</u>
2007	\$10.35	\$2.21
2008	\$10.61	\$2.21
2009	\$10.11	\$2.21
2010	\$ 9.69	\$ .78

**CARRIED**

J. One Third Council Remuneration as Expenses

RM-01-019 Moved by Cllr Bennett, seconded by Cllr Wren  
That Council of the Corporation of the Township of Laurentian Valley hereby wishes to maintain their one third tax free allowance for Council Remuneration as provided for under Section 283(7) of the Municipal Act, 2001, as amended, for the term December 1<sup>st</sup>, 2010 to November 30<sup>th</sup>, 2014.  
**CARRIED**

K. CPI Increase for All Remuneration By-Laws

RM-01-020 Moved by Cllr Sheedy, seconded by Cllr Bennett  
That Council approves a 2% CPI increase for all  
remuneration By-Laws effective January 1<sup>st</sup>, 2011.  
**CARRIED**

L. 2011 Employee Remuneration By-Law

Cllr Wren left Council Chambers at 6:05 PM.

RM-01-021 Moved by Cllr Bennett, seconded by Cllr  
That Council approves By-Law 2001-01-001 as drafted and  
forwards By-Law 2011-01-001 to the By-Law portion of the  
January 18<sup>th</sup>, 2011 Regular Council Meeting for enactment.  
**CARRIED**

Cllr Wren returned to Council Chambers at 6:08 PM.

M. 2011 Council Remuneration By-Law

RM-01-022 Moved by Cllr Wren, seconded by Cllr Bennett  
That Council applies the 2% CPI adjustment to the 2011  
Education Allowance and that By-Law 2011-01-002 reflect  
this decision.  
**CARRIED**

RM-01-023 Moved by Cllr Gauthier, seconded by Cllr Hodgkinson  
That Council approves By-Law 2011-01-002 as drafted and  
forwards By-Law 2011-01-002 to the By-Law portion of the  
January 18<sup>th</sup>, 2011 Regular Council Meeting for enactment.  
**CARRIED**

N. Request for Donation - Science Fair

RM-01-024 Moved by Cllr Hodgkinson, seconded by Cllr Gauthier  
That Council approves a donation of \$205.00 to the Renfrew  
County Regional Science and Technology Fair for 2011 to  
be taken from the Council Donation Account.  
**CARRIED**

O. Appointment of Fire Chief & Deputy

RM-01-025 Moved by Cllr Hodgkinson, seconded by Cllr Gauthier  
That Council approves By-Law 2011-01-003 as presented  
and forwards By-Law 2011-01-003 to the By-Law portion of  
the January 18<sup>th</sup>, 2011 Regular Council Meeting for  
enactment.  
**CARRIED**

P. Employee Vacation Carry-Over Request

RM-01-026 Moved by Cllr Hodgkinson, seconded by Cllr Gauthier  
That Council advises Employee #204 that his request to  
carry over additional vacation days from 2010 to 2011 is not  
approved.  
**CARRIED**

Q. Approval of Schedule for Deputy Mayor Appointment

Cllrs discussed the report from the CAO regarding this appointment. A question was asked regarding the need to make these appointments. Cllrs were advised that the Council Procedural By-Law requires that this appointment be made at the Inaugural Meeting.

Cllr pointed out that, since the clause indicates that appointments should be made based on seniority of those present, Cllr Wren should be second to hold the position since he is the most senior Councillor after Cllr Sheedy.

RM-01-027 Moved by Cllr Hodgkinson, seconded by Cllr Sheedy  
That Council appoints a Deputy Mayor in the following order for the 2010 to 2014 Term of Council as required by subsection 13.1 of By-Law 2009-10-037:

Cllr Sheedy	December 1, 2010 to July 30, 2011
Cllr Wren	August 1, 2011 to March 31, 2012
Cllr Bennett	April 1, 2012 to November 30, 2012
Cllr Hodgkinson	December 1, 2012 to July 30, 2013
Cllr Robinson	August 1, 2013 to March 31, 2014
Cllr Gauthier	April 1, 2014 to November 30, 2014

**Moved by Cllr Hodgkinson, seconded by Cllr Sheedy  
That the motion be amended to reflect the correct order of seniority for members of Council  
CARRIED**

**Original Motion carried as amended**

VI PUBLIC WORKS, PROPERTY & PROTECTION

A. Public Works Manager's Report for December 2010

RM-01-028 Moved by Cllr Hodgkinson, seconded by Cllr Gauthier  
That Council approves the Public Works Manager's Report for December 2010 as presented.  
**CARRIED**

B. Contract Discussions with OPP - Policing Proposal

Cllrs discussed the OPP Contract Proposal. Cllrs felt that there is a need to have the OPP back since three members were not in attendance in July.

RM-01-029 Moved by Cllr Robinson, seconded by Cllr Hodgkinson  
That Council directs the CAO to request the OPP Contract Policing Representative to attend a COTW meeting at the earliest opportunity to update Council regarding the proposal.  
**CARRIED**

C. 2010 Building Permit Report

RM-01-030 Moved by Cllr Robinson, seconded by Cllr Gauthier  
That Council accepts the report from the Chief Building Official outlining the 2010 Building Permits issued and value of the construction.  
**CARRIED**

D. 3<sup>rd</sup> Quarterly Report - Laurentian Valley Water Works

RM-01-031 Moved by Cllr Robinson, seconded by Cllr Hodgkinson  
That Council receives the 3<sup>rd</sup> Quarter Laurentian Valley  
Water Works Report for 2010.

**CARRIED**

**VII PUBLIC SERVICES & PROGRAMS**

A. Pembroke Public Library Agreement

Cllr Hodgkinson left Council Chambers at 6:15 PM

RM-01-032 Moved by Cllr Robinson, seconded by Cllr Gauthier  
That Council directs the CAO to write the Pembroke Public  
Library CEO to advise that the municipality will be in touch  
regarding negotiations when ready to proceed.

**CARRIED**

Cllr Hodgkinson returned to Council Chambers at 6:17 PM

B. Pleasant View Neighborhood Outdoor Rink

RM-01-033 Moved by Cllr Robinson, seconded by Cllr Gauthier  
That Council approves the extension of Municipal Liability  
Insurance to cover the operation of the Pleasant View  
Neighborhood Outdoor Rink for the period of January 1<sup>st</sup> to  
April 15<sup>th</sup>, 2011.

**CARRIED**

**VIII PLANNING & DEVELOPMENT SERVICES**

A. Appointment of 2011 Weed Inspector

RM-01-034 Moved by Cllr Robinson, seconded by Cllr Hodgkinson  
That Council approves By-Law 2011-01-004 as presented  
and forwards by-Law 2011-01-004 to the By-Law portion of  
the January 18<sup>th</sup>, 2011 Regular Council Meeting for  
enactment.

**CARRIED**

B. Appointment of 2011 Livestock Valuers

RM-01-035 Moved by Cllr Sheedy, seconded by Cllr Wren  
That Council approves By-Law 2011-01-005 as presented  
and forwards by-Law 2011-01-005 to the by-Law portion of  
the January 18<sup>th</sup>, 2011 Regular Council Meeting for  
enactment.

**CARRIED**

C. Appointment of 2011 Committee of Adjustment

RM-01-036 Moved by Cllr Wren, seconded by Cllr Sheedy  
That Council approves By-Law 2011-01-007 as presented  
and forwards by-Law 2011-01-007 to the by-Law portion of  
the January 18<sup>th</sup>, 2011 Regular Council Meeting for  
enactment.

**CARRIED**

D. Taylor Heights Subdivision - Extension of Approval Date

RM-01-037 Moved by Cllr Wren, seconded by Cllr Sheedy  
That Council supports the County of Renfrew providing an extension of the draft plan approval date for Subdivision File 47T-07002 (Taylor heights).  
**CARRIED**

E. Bimm Correcting By-Law

RM-01-038 Moved by Cllr Sheedy, seconded by Cllr Wren  
That Council approves By-Law 2011-01-009 as drafted and forwards by-Law 2011-01-009 to the By-Law portion of the January 18<sup>th</sup>, 2011 Regular Council Meeting for enactment.  
**CARRIED**

**IX CORRESPONDENCE**

RM-01-039 Moved by Cllr Wren, seconded by Cllr Sheedy  
That Council notes and files all correspondence received to January 18<sup>th</sup>, 2011 unless addressed specifically by a motion.  
**CARRIED**

**X BY-LAW APPROVAL**

A. By-Law 2011-01-001 - Remuneration of Appointed Officials and Employees

Cllr Wren excused himself from the meeting declaring a pecuniary interest in item A at 6:40 PM.

RM-01-040 Moved by Cllr Bennett, seconded by Cllr Sheedy  
That By-Law 2011-01-001 be enacted and passed.  
**CARRIED**

Cllr Wren returned to the meeting 6:42 PM.

B. Blanket By-Law Motion

RM-01-041 Moved by Cllr Bennett, seconded by Cllr Sheedy  
That the following By-Laws be enacted and passed:

- |                    |                                      |
|--------------------|--------------------------------------|
| By-Law 2011-01-002 | Remuneration of Mayor & Council      |
| By-Law 2011-01-003 | Appoint Fire Chief & Deputy for 2011 |
| By-Law 2011-01-004 | Appoint Weed Inspector for 2011      |
| By-Law 2011-01-005 | Appoint Livestock Valuers for 2011   |
| By-Law 2011-01-006 | Temporarily Borrowing Money for 2011 |
| By-Law 2011-01-007 | Appoint 2011 Committee of Adjustment |
| By-Law 2011-01-008 | Appoint Municipal Auditor 2011-2014  |
| By-Law 2011-01-009 | Rezoning – By-Law Correction (Bimm)  |
| By-Law 2011-01-010 | Interim Tax Levy for 2011            |

**CARRIED**

**XII IN CAMERA PORTION**

None

**XIII REPORT ON IN CAMERA SESSION**

None

**XIV NOTICES REQUIRED UNDER BY-LAW 08-11-417**

None Required

**XV NOTE AND FILE MOTION**

RM-01-042 Moved by Cllr Sheedy, seconded by Cllr Bennett  
That any items not specifically addressed by motion of  
Council in the Regular Council Meeting of January 18<sup>th</sup>, 2011  
be noted and filed accordingly.  
**CARRIED**

**XVI CONFIRMATORY BY-LAW**

RM-01-043 Moved by Cllr Bennett, seconded by Cllr Wren  
That the required motion for the introduction of By-Law  
2011-01-011 is deemed to have been given and that By-Law  
2011-01-011 be read a first time.  
**CARRIED**

RM-01-044 Moved by Cllr Bennett, seconded by Cllr Wren  
That Confirmatory By-Law No. 2011-01-011 be read a  
second time.  
**CARRIED**

RM-01-045 Moved by Cllr Bennett, seconded by Cllr Wren  
That Confirmatory By-Law No. 2011-01-011 be read a third  
time at this meeting and that Confirmatory By-Law No. 2011-  
01-011 be read a third time and passed.  
**CARRIED**

**XVII MOTION TO ADJOURN**

RM-01-046 Moved by Cllr Wren, seconded by Cllr Bennett  
That the Regular Council Meeting of January 18<sup>th</sup>, 2011 be  
adjourned at 6:20 p.m.  
**CARRIED**

**ADOPTED AS PRESENTED THIS FIFTEENTH DAY OF FEBRUARY 2011**

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Jack Wilson, Mayor

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John Baird, CAO/Clerk