



Meeting Notes

THE CORPORATION OF THE TOWNSHIP OF LAURENTIAN VALLEY

COMMITTEE OF THE WHOLE MEETING
HELD IN MUNICIPAL OFFICE COUNCIL CHAMBERS
February 2nd, 2010

I CALL MEETING TO ORDER

- A. Attendance Mayor Jack Wilson
Cllr Steve Bennett
Cllr Ken Brown
Cllr Dennis Gauthier
Cllr George Hodgkinson
Cllr Debbie Robinson
Cllr Jim Sheedy

John Baird, Chief Administrative Officer/Clerk
Lauree Armstrong, Township Planner

Interested Public and Media

Excused None

B. Motion to Open

CW-02-006 Moved by Cllr Gauthier, seconded by Cllr Robinson
That the Committee of the Whole Meeting of February 2nd,
2010 be called to order at 5:20 p.m.

CARRIED

C. Motion to Excuse

None required

D. Agenda Approval Motion

CW-02-007 Moved by Cllr Bennett, seconded by Cllr Robinson
That the Agenda of the Committee of the Whole Meeting of
February 2nd, 2010 be approved as presented.

CARRIED

II DECLARATION OF PECUNIARY INTEREST

None.

III DELEGATIONS/PRESENTATIONS/PUBLIC HEARINGS

None.

IV FINANCE & ADMINISTRATION

A. Committee Minutes

No meetings.

B. Business

1. By-Law 2010-02-005 Alternative Voting

The CAO outlined the reason for the By-Law. It is required as part of the requirements of the Municipal Elections Act, 1996.

COTW recommended that the following resolution be sent to Council for approval at the February 16th, 2010 meeting:

That Council approves By-Law 2010-02-005 as drafted and forwards By-Law 2010-02-005 to the By-Law portion of the February 16th 2010 Regular Council meeting for enactment.

2. Policy 1 - 09 Use of Municipal Resources

The CAO briefed Council on the policy regarding the use of municipal resources for election purposes. The CAO outlined a couple of changes that will be made to the final draft, including changing the clause prohibiting municipal facilities from use for elections. The CAO indicated that the clause, as drafted, implies that facilities such as Shady Nook Recreation Centre, Alice & Fraser Recreation Centre cannot be used for election purposes. As candidates may rent these facilities, this clause needs to be changed. Also, the policy does not prohibit the use of the municipal logo on election materials. This will be added to the final draft.

COTW recommended that the following resolution be sent to Council for approval at the February 16th, 2010 meeting:

That Council approves Policy 1-09 Use of Municipal Resources for Election Purposes as drafted.

3. Service Agreement with Intelivote Systems INC

The CAO indicated that the service agreement with INTELIVOTE Systems INC is the final stage in contracting the company to provide phone/internet voting for the 2010 elections.

COTW recommended that the following resolution be sent to Council for approval at the February 16th, 2010 meeting:

That Council authorizes the Mayor and CAO to sign the Electronic Voting Services Agreement with INTELIVOTE Systems INC.

C. Information Items

1. 2010 Municipal Election Policies & Procedures

The CAO presented the draft Municipal Election Policies and Procedures for Council's review and comments. Under the Municipal Elections Act, the Chief Returning Officer has total authority to establish the policies and procedures. While the policies and procedures are not subject to Council approval, the CAO indicated that such documents are usually circulated to Council and select members of the public with a view to ensuring that the policies are clear and understandable.

The CAO requested that members review the document and advise the CAO of any items that require clarification in the document.

Once finalized, the document will be circulated to all registered candidates

for the upcoming municipal elections.

D. **Sub-Committee Reports**

None

V **PUBLIC WORKS & PROPERTY**

A. **Committee Minutes**

No meetings.

B. **Business**

1. Appointment of Public Works Manager

The Mayor indicated that Council would meet in a brief Special Meeting at the conclusion of the Committee of the Whole meeting to pass required motions regarding the hiring of a Public Works Manager.

2. Request for Street Light - Zanders Road and B Line Road

The CAO outlined the process for the placement of a light at the corner of Zanders Road & B-Line Road. He indicated that this was a request received at the January meeting of Council.

Members discussed the placement of the light at the intersection. The CAO indicated that staff had met with Ontario Hydro regarding the placement of the light. Members made several comments regarding the potential location of the light, and also the cost of installation. Members felt that there are poles available already in the intersection and that these should be used instead of adding an additional pole. The CAO indicated that this would be communicated to Ontario Hydro.

COTW recommended that the following resolution be sent to Council for approval at the February 16th, 2010 meeting:

That Council authorizes staff to arrange to have a street light installed at the intersection of Zanders Road & B-Line Road as determined by Ontario Hydro.

C. **Sub-Committee Reports**

1. Septage Committee

Cllr Hodgkinson advised that there is nothing to report.

2. OVWRC

Cllr Bennett presented a report on the OVWRC. Cllr Bennett outlined some information regarding the 2009 year end figures and the anticipated costs for partners in 2010.

Cllr Bennett requested that staff forward minutes of the OVWRC Board meetings to all members of Council for their information.

3. Waste Water Treatment Committee

Cllr Bennett advised that there is nothing to report.

VI PUBLIC SERVICES & PROGRAMS

A. Committee Minutes

None

B. Business

1. Request from Renfrew County Senior Games

COTW recommended that the following resolution be sent to Council for approval at the February 16th, 2010 meeting:

That Council refers the request from the Renfrew County Senior Games to the Public Services 7 programs committee for consideration in the 2010 Budget discussions.

C. Sub-Committee Reports

1. Library

Cllr Hodgkinson advised that discussions regarding the Library Agreement are ongoing. The Library Auditor has been asked to propose a formulae for the cost sharing of the Library. Once the board has developed, and agreed to, a draft formula the new agreement will be forwarded to the municipality for consideration. Cllr Hodgkinson also indicated as a result of Bill 212, the Good Governance Act, the Library Board is no longer required to submit their audit to the province.

Members asked a few questions of Cllr Hodgkinson.

2. Ottawa Valley Historical Society

Cllr Brown gave a report.

3. Broadband Committee

Cllr Hodgkinson gave a report. Cllr Hodgkinson indicated that the Program Coordinator had submitted her resignation effective February 19th, 2010 and that the committee has re-advertised the position with a deadline of February 5th, 2010. Members questioned why the position was advertised. The CAO advised that the process should be followed, and that advertising a vacant position was appropriate.

Members asked several questions of Cllr Hodgkinson.

4. Festival Hall

Cllr Sheedy gave a report.

VII PROTECTION TO PERSONS & PROPERTY

A. Committee Minutes

None.

B. Business

1. Donation of Haiti Relief Fund

The CAO outlined the reason this item was on the agenda. Members of Council requested that it be discussed at the February meetings.

Members expressed various opinions regarding the report. Most members felt that the issue had been addressed by residents individually, and that further actions by the municipality was not appropriate.

COTW directed that this item be noted and filed accordingly.

2. Fire Reports

The CAO indicated that the January 2010 Fire Report had not been received when packages were sent. The January report will be filed with Council at a future meeting.

The CAO advised that the Chief and Deputy Chief will be invited to the March COTW meeting to present their three month summary report to the committee.

C. Sub-Committee Reports

1. CPAC

Cllr Gauthier advised a letter was circulating regarding seeking funds from CPAC groups to fund the OPP Staff Sergeant's attendance at the Ontario Association of Police Service Board's annual meeting. Cllr requested that the CAO be directed to send a similar letter to James Carmody.

2. LV Policing Committee

Cllr Gauthier advised that the committee had discussed the speed board and has received a response to their concerns from the CAO and Chief Building Official. Cllr Gauthier also requested that the minutes of the LV Policing Committee be circulated to Council for information purposes.

The Mayor raised a rate-payers concerns regarding invoices she had received with respect to several false alarms that OPP had attended to her residence. Members discussed the concerns. After much discussion, the COTW referred the issue to the Protection to Persons & Property Committee for further consideration and possible modification of the By-Law.

3. Handibus/Friends of Disabled Committee

Cllr Brown provided a brief report for information.

4. Fire Committee

Cllr Gauthier advised that there was nothing to report.

VIII PLANNING & ECONOMIC DEVELOPMENT

A. Committee Minutes

None.

B. Business

1. Request from Timberline Snowmobile Club

The CAO outlined the request from Timberline Snowmobile Club. The agreement clearly outlines that all costs were the responsibility of the club. Members of the Planning Committee also stated their understanding of the agreement, and that they were clear the municipality should not, and would not assume any costs associated with the agreement.

Members discussed the request and expressed the opinion that they were not in favour of waiving the fees for the club. They did agree to proposing that the club pays the invoice over a period of time, as long as the club signs an agreement to make regular payments. Members felt that the invoice should be paid in full by December 31st, 2010. Members also felt that if the amount is not paid off by December 31st 2010 interest on the outstanding amount should start to accrue commencing January 1st 2011.

COTW recommended that the following resolution be sent to Council for approval at the February 16th, 2010 meeting:

That Council advises the Timberline Snowmobile Club that the request to waive the legal fees is not approved however the municipality will allow the Club to pay the invoice in installments to December 31st, 2010, subject to the club signing an agreement with the Treasurer, with no interest being charged on the outstanding amount.

C. Sub-Committee Reports

1. Economic Development

Cllr Bennett advised that there was nothing to report.

2. Physician Recruitment

Cllr Robinson presented a written report to committee regarding the activities of the committee. Members asked several questions, which were responded to by Cllr Robinson.

IX STRATEGIC PLANNING AND VISIONING

A. Committee Minutes

No meeting.

B. Business

1. Strategic Plan Work Schedule

The CAO advised that the Strategic Planning and Visioning Committee has drawn up a Work Plan for the development of the Strategic Plan. The CAO reminded members of the meetings on February 4th and the individual consultations on February 5th.

C. Sub-Committee Reports

None.

X MAYOR'S REPORT

Mayor Wilson presented his report for January 2010.

COTW recommended that the following resolution be sent to Council for approval at the February 16th, 2010 meeting:

That the Mayor's report for January 2010 be accepted as presented.

XI CAO REPORT

The CAO presented his report covering the period of January 8th to 31st, 2010.

COTW recommended that the following resolution be sent to Council for approval at the February 16th, 2010 meeting:

That the CAO report for January 8th to 31st 2010 be approved as presented.

XII MOTION TO ADJOURN

CW-02-008 Moved by Cllr Robinson, seconded by Cllr Bennett
That the Committee of the Whole Meeting of February 2nd, 2010 be adjourned at 6:50 p.m.

CARRIED

ADOPTED AS PRESENTED THIS SIXTEENTH DAY OF FEBRUARY, 2010.

Jack Wilson, Mayor

John Baird, CAO/Clerk