



## **Meeting Notes**

### **THE CORPORATION OF THE TOWNSHIP OF LAURENTIAN VALLEY**

#### **COMMITTEE OF THE WHOLE MEETING HELD IN MUNICIPAL OFFICE COUNCIL CHAMBERS April 6<sup>th</sup>, 2010**

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#### **I CALL MEETING TO ORDER**

- A. Attendance Mayor Jack Wilson  
Cllr Steve Bennett  
Cllr Ken Brown  
Cllr Dennis Gauthier  
Cllr George Hodgkinson  
Cllr Debbie Robinson  
Cllr Jim Sheedy

John Baird, Chief Administrative Officer/Clerk

Interested Public and Media

Excused None

#### **B. Motion to Open**

CW-04-014 Moved by Cllr Robinson, seconded by Cllr Bennett  
That the Committee of the Whole Meeting of April 6<sup>th</sup>, 2010  
be called to order at 5:30 p.m.

**CARRIED**

#### **C. Motion to Excuse**

None required

#### **D. Agenda Approval Motion**

CW-04-015 Moved by Cllr Gauthier, seconded by Cllr Robinson  
That the Agenda of the Committee of the Whole Meeting of  
April 6<sup>th</sup>, 2010 be approved as presented.

**CARRIED**

#### **II DECLARATION OF PECUNIARY INTEREST**

None.

#### **III DELEGATIONS/PRESENTATIONS/PUBLIC HEARINGS**

None.

#### **IV FINANCE & ADMINISTRATION**

##### **A. Committee Minutes**

Finance & Administration Committee Minutes for March 10<sup>th</sup>, 2010 were reviewed.

**Noted and Filed**

**B. Business****1. Report on Accessibility Training**

The CAO outlined the report on Accessibility Training that the municipal staff have undergone. As required by legislation the report on the training is required to be acknowledged and approved by Council. All municipal staff have now undergone the required training. There will be additional training sessions for summer staff, as they are brought on board.

The CAO noted that Council is required to receive training as well on the Accessibility Customer Service Policy. This training will be organized at a convenient time for Council, likely adjacent to another meeting in which Council is participating.

COTW recommended that the following motion be forwarded to the April 20<sup>th</sup> Council meeting for consideration:

**That Council accepts the report on Accessibility Training for Municipal Staff dated March 10<sup>th</sup>, 2010.**

**2. Report on Policy 4-19 Medical & Health Benefits**

The CAO presented Policy 4 - 19 for consideration of Council. The policy was developed by the Finance & Administration Committee to address requests of retiring employees to extend medical and health benefits to these employees following retirement.

Committee discussed the policy as presented. Several minor wording changes were proposed by members, which were noted and will be updated for the final policy approval.

Member spoke against the implementation of the policy. The member felt that such a policy was inappropriate given the fact that municipal staff are well compensated and in light of the current fiscal situation. The member felt that the policy would place an unnecessary burden on the ratepayers of the community. Significant discussion occurred, with members making points in support of the policy.

Members asked the CAO to prepare an estimate of potential 2010 costs to the municipality if all staff eligible for the extension of benefits under the policy retired in 2010.

COTW recommended that the following motion be forwarded to the April 20<sup>th</sup> Council meeting for consideration:

**That Council approves Policy 4 - 19 as amended by Committee of the Whole and recommended by the Finance & Administration Committee**

**C. Information Items****1. 2010 Salary Survey of Lower Tier Municipalities**

The CAO outlined the 2010 Salary Survey conducted by the County of Renfrew Human Resources Department. The survey is provided for information.

**Noted and Filed**

**Sub-Committee Reports**

None

**V PUBLIC WORKS & PROPERTY**

**A. Committee Minutes**

Public Works & Property Committee Minutes for March 30<sup>th</sup>, 2010 were reviewed by the meeting.

**Noted and Filed**

**B. Business**

1. By-Law 2010-04-001 Street Lights

The CAO outlined the report on the Street Light maintenance and management By-Law. The By-Law needs to be updated to reflect the costs and to bring it in line with current legislation.

The CAO noted that Schedule A of the By-LAW was not included in Council copies due to the number of pages and also due to the fact that the schedule lists individual names and properties. The Schedule is available for Council to review in the municipal office, if so desired.

COTW recommended that the following motion be forwarded to the April 20<sup>th</sup> Council meeting for consideration:

**That Council approves By-Law 2010-04-011 as drafted and forwards the By-Law to the By-Law portion of the April 20<sup>th</sup> Regular Council Meeting for enactment**

2. 2010 Roads Capital Proposed Work Report

The CAO presented the 2010 Capital Roads Projects for consideration of Committee. It was noted that the Public Works & Property Committee had reviewed the list.

**Forwarded to the Budget Process Meetings**

Members asked when the Budget Meetings were going to be scheduled. The CAO indicated that the Treasurer is currently finishing his work on the budget and hopes to schedule meetings starting the week of April 19<sup>th</sup>. Council will be advised of the schedule as soon as possible.

**C. Sub-Committee Reports**

1. Septage Committee

Cllr Hodgkinson advised that there is nothing to report.

2. QVWRC

Cllr Bennett advised that there is a meeting next week regarding budget.

3. Waste Water Treatment Committee

Cllr Bennett advised that there is nothing to report.

**VI PUBLIC SERVICES & PROGRAMS**

**A. Committee Minutes**

Public Services & Programs Committee Minutes for March 10<sup>th</sup>, 2010 were reviewed.

**Noted and Filed**

**B. Business**

None

**C. Sub-Committee Reports**

1. Library

Cllr Hodgkinson advised that work continues on the budget for 2010. He also advised that it is hoped that there will be some movement on the Library Agreement soon.

2. Ottawa Valley Historical Society

Cllr Brown gave a report.

3. Broadband Committee

Broadband Committee Minutes for March 9<sup>th</sup>, 2010 were reviewed. Cllr Hodgkinson indicated that outreach programs are going well, with attendance being high in various training events.

**Noted and Filed**

4. Festival Hall

Festival Hall Committee Minutes for March 25<sup>th</sup>, 2010 were reviewed by the meeting.

**Noted and Filed**

**VII PROTECTION TO PERSONS & PROPERTY**

**A. Committee Minutes**

None.

**B. Business**

1. By-Law 2010-04-012 Waste Diversion Program

The CAO outlined the report on the Waste Diversion By-Law and adjustments being made to the 2010 By-Law. The Treasurer is recommending an adjustment in the amounts charged for waste diversion from \$161.00 to \$164.00, an increase of 1.8%. The last adjustment in rates was made in 2008.

COTW recommended that the following motion be forwarded to the April 20<sup>th</sup> Council meeting for consideration:

**That Council approves By-Law 2010-04-012 and forwards the By-Law to the By-Law portion of the April 20<sup>th</sup> Regular Council meeting for enactment**

2. Health and Safety Policies & Procedures

The CAO presented the report on the Health and Safety Policy for the municipality. Legislation requires that Council approves the policy annually and authorizes the Mayor to sign a copy of the Health and Safety Statement.

COTW recommended that the following motion be forwarded to the April 20<sup>th</sup> Council meeting for consideration:

**That Council approves the Laurentian Valley Health and Safety Policies and Procedures Manual as drafted and authorizes the Mayor to sign the Health and Safety statement as required by legislation.**

3. Fire Report

Fire Department Report for March 2010 was reviewed by committee. Members discussed the false alarms and wondered how the procedures might change to reduce costs for these responses. There was no direction forthcoming from the discussion on false alarms.

**Noted and Filed**

C. Sub-Committee Reports

1. CPAC

Cllr Gauthier advised that he was unable to attend the meeting and Cllr Brown attended on his behalf. Cllr Brown noted the OPP Statistical report for February 2010. Members asked several questions regarding the statistical report, which were addressed by Cllr Brown and Cllr Gauthier to the best of their ability.

**Noted and Filed**

2. LV Policing Committee

Cllr Gauthier advised that he was unable to attend the meeting and that Cllr Brown attended on his behalf. Cllr Brown discussed the meeting and advised that the committee was concerned about the speed board. In answer to a question, the CAO indicated that the replacement parts for the board had arrived, and the Chief Building Official was in the process of getting them installed. The CAO did not have an update as to when the board would be operational, but indicated he would get an update from the CBO.

**Noted and Filed**

3. Handibus/Friends of Disabled Committee

Cllr Brown gave a report on the Handibus.

4. Fire Committee

Cllr Gauthier advised there was nothing to report.

## **VIII PLANNING & ECONOMIC DEVELOPMENT**

### **A. Committee Minutes**

Planning & Economic Development Committee Minutes for March 16<sup>th</sup>, 2010 were reviewed by the meeting.

#### **Noted and Filed**

### **B. Business**

#### **1. Request from Timberline Snowmobile Club**

The CAO indicated that this item has been placed on the agenda flowing from discussions at the Planning and Economic Development Committee meeting. As representatives of the Timberline Snowmobile Club were not in attendance at the meeting discussions were tabled at that time. Representatives of Timberline were in attendance at the Committee of the Whole meeting.

Discussion of the report presented by staff occurred. Representatives of the Timberline Club answered questions posed by members. The club is pursuing possible sources of funds to pay the legal invoice.

Members indicated that they had no interest in forcing the club to close as a result of having the legal invoice, however also expressed that they were clear throughout the process that the municipality would not incur any costs associated with the project.

COTW recommended that the following motions be forwarded to the April 20<sup>th</sup> Council meeting for consideration:

**That Council removes the Timberline Snowmobile request from the table at the April 20<sup>th</sup> 2010 Council meeting.**

**That Council advises the Timberline Snowmobile Club that the request to waive the legal fees is not approved however the municipality will allow the club to re-pay the invoice over a period of five (5) years with no interest being charged on the outstanding account.**

#### **2. Request from James Gen & Darryl Lance**

The CAO reviewed the report on the request from the developers of Atwater Subdivision.

Members briefly discussed the report, and then referred the report back to the Planning & Economic Development Committee meeting for further consideration. A recommendation will be forthcoming for the April 20<sup>th</sup>, 2010 regular Council meeting. Members directed that the item be placed on the agenda for the April 20<sup>th</sup> meeting.

**Referred to Planning & Economic Development Committee meeting of April 13<sup>th</sup> 2010 with a final recommendation on the disposition of the request to be forthcoming for the April 20<sup>th</sup> regular Council meeting.**

### **C. Sub-Committee Reports**

#### **1. Economic Development**

Cllr Bennett advised there was nothing to report.

2. Physician Recruitment

Cllr Robinson advised that there was nothing to report at this time.

**IX STRATEGIC PLANNING AND VISIONING**

**A. Committee Minutes**

No meeting.

**B. Business**

The CAO gave a brief verbal update on the Strategic Plan Status.

**C. Sub-Committee Reports**

None.

**X MAYOR'S REPORT**

Mayor Wilson presented his report for March 2010.

COTW recommended that the following motion be forwarded to the April 20<sup>th</sup> Council meeting for consideration:

**That the Mayor's report for March, 2010 be accepted as presented**

**XI CAO REPORT**

The CAO presented his report for March 2010.

COTW recommended that the following motion be forwarded to the April 20<sup>th</sup> Council meeting for consideration:

**That the CAO's report for March 2010 be accepted as presented**

**XII MOTION TO ADJOURN**

CW-04-016 Moved by Cllr Bennett, seconded by Cllr Robinson  
That the Committee of the Whole Meeting of April 6<sup>th</sup>, 2010  
be adjourned at 7:10 p.m.

**CARRIED**

**ADOPTED AS PRESENTED THIS TWENTIETH DAY OF APRIL, 2010.**

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Jack Wilson, Mayor

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John Baird, CAO/Clerk