



Meeting Notes

THE CORPORATION OF THE TOWNSHIP OF LAURENTIAN VALLEY

COMMITTEE OF THE WHOLE MEETING HELD IN MUNICIPAL OFFICE COUNCIL CHAMBERS December 1st, 2009

I CALL MEETING TO ORDER

- A. Attendance Mayor Jack Wilson
Cllr Steve Bennett
Cllr Ken Brown
Cllr Dennis Gauthier
Cllr George Hodgkinson
Cllr Debbie Robinson
Cllr Jim Sheedy

John Baird, Chief Administrative Officer/Clerk

Garland Wong, Olympic Torch Relay Committee

Interested Public and Media

Excused None

B. Motion to Open

CW-12-017 Moved by Cllr Bennett, seconded by Cllr Robinson
That the Committee of the Whole Meeting of December 1st,
2009 be called to order at 5:30 p.m.

CARRIED

C. Motion to Excuse

None required

D. Agenda Approval Motion

CW-12-018 Moved by Cllr Robinson, seconded by Cllr Gauthier
That the Agenda of the Committee of the Whole Meeting of
December 1st, 2009 be approved as presented.

CARRIED

II DECLARATION OF PECUNIARY INTEREST

None

III DELEGATIONS/PRESENTATIONS/PUBLIC HEARINGS

A. Garland Wong - Olympic Torch Relay Presentation

Mr Wong gave a short presentation on the upcoming Torch Relay scheduled for December 13th, 2009 from 4 pm to 6 pm at the Pembroke Water Front Park. The local relay starts at Brum's Dairy, and follows a route around the city to the park. Mr. Wong indicated that the route is subject to change by VANOC.

Mr. Wong showed a video and answered questions from Council members. Mr. Wong concluded by thanking Council for their support, and encouraged everyone to come out to the event on December 13th.

IV FINANCE & ADMINISTRATION

A. Committee Minutes

No meetings.

B. Business

1. CPI Adjustment - 2010

Committee discussed the proposed COLA adjustment. Members felt that the staff COLA should be approved, along with COLA adjustments to the travel components of the By-law (mileage, daily allowance, training allocations). Members felt that the COLA adjustment on Council remuneration should not be applied in 2010.

That Council approves a COLA adjustment of 2% on all staff remuneration and on all travel expenses/training allowances effective on the passing of By-Law 2009-12-050.

That Council does not adjust Council honoraria for 2010.

2. Change of January COTW Meeting Date

The CAO outlined the reason for the need to change COTW date in January. In answer to a members question, the CAO indicated that the regular Council meeting date of January 19th, 2010 would not change.

That Council authorizes a change of date for the January Committee of the Whole meeting from January 5th, 2010 to January 12th, 2010 commencing at 5:30 p.m.

3. Temporarily Borrowing Money for 2010

The CAO explained the reason for this By-law being brought forward to the December Council meeting.

That Council approves By-Law 2009-12-052 for Temporarily Borrowing Money for 2010 and forwards By-Law 2009-12-052 to the By-Law portion of the December 15th, 2009 Regular Council Meeting for enactment.

C. Information Items

The following items were received as information by Council:

1. 2009 Employee Service Recognition

Members agreed to the proposal for holding the presentation at the December 15th 2009 Council meeting and asked staff to make arrangements for this. Members also suggested that in the case of Mr. Schneider, a more detailed write up be prepared in recognition of his 40 years service to the municipality.

2. Staff Vacation Day Summary

Members noted that all staff should be encouraged to take their full time off in the year allocated to ensure that they do not suffer "burn-out".

Noted and Filed

D. Sub-Committee Reports

Cllr Bennett presented a verbal report from the Recruitment Committee for Public Works Manager. He indicated that the committee has completed interviews, and has selected a preferred candidate. The next step will be to bring that candidate in for dinner with full Council. If that meeting goes well, then the committee will commence negotiations with the individual. Members will be advised as to when this dinner will take place. It might have to be in early January, due to the proximity to the Christmas season.

V PUBLIC WORKS & PROPERTY

A. Committee Minutes

There were no meetings. Cllr Sheedy advised that the grader is undergoing repairs at a local garage. Rivercrest Construction is completed, and Cllr Sheedy praised the contractor for such a good job. He also advised that the tender for the 1 ton truck will close on December 14th.

B. Business

1. Appointment By-Law for 2010 Weed Inspector

The CAO advised that this is an annual requirement that Council must approve at the December meeting.

That Council approves By-Law 2009-12-048 as presented and forwards By-Law 2009-12-048 to the By-Law portion of the December 15th Regular Council Meeting for enactment.

2. Appointment of Livestock Valuers for 2010

The CAO advised that this is an annual By-law that must be passed in December.

That Council approves By-Law 2009-12-047 as presented and forwards By-Law 2009-12-047 to the By-Law portion of the December 15th Regular Council Meeting for enactment.

C. Sub-Committee Reports

1. Septage Committee

Cllr Hodgkinson advised that there is nothing to report.

2. OVWRC

Cllr Bennett presented a report on the OVWRC. Cllr advised that 2010 is going to be a tough year for the centre, and for the partners as several key projects must be done.

3. Waste Water Treatment Committee

Cllr Bennett advised that there is nothing to report.

VI PUBLIC SERVICES & PROGRAMS

A. Committee Minutes

Cllr Hodgkinson advised that there will be a meeting of the Public Services & Programs Committee on Friday December 11th 2009 at 1:30 PM.

B. Business

None.

C. Sub-Committee Reports

1. Library

Cllr Hodgkinson advised that the draft agreement has been distributed to the board. At this time, Cllr Hodgkinson anticipates that the CAO will be invited to a meeting on December 10th to present the agreement to the board and answer their questions. In answer to a member's question regarding the second representative to the board, Cllr Hodgkinson advised that this is part of the proposed agreement. As such, he has nothing to report on this matter at the present time.

2. Ottawa Valley Historical Society

Cllr Brown gave a report.

3. Broadband Committee

Cllr Hodgkinson gave a report. Cllr Hodgkinson and the CAO answered several members questions regarding the program.

Minutes from the November 10th, 2009 Joint Broadband Committee were noted and filed.

4. Festival Hall

Cllr Sheedy advised that the meeting has been postponed to January 2010.

VII PROTECTION TO PERSONS & PROPERTY

A. Committee Minutes - November 3rd, 2009

Protection to Persons & Property Committee Minutes for November 3rd, 2009 were noted and filed.

B. Business

1. Appointment By-Law for Fire Chief & Deputy Fire Chief for 2010

The CAO recommended that Mr. Primeau and Mr. Sutcliffe be re-appointed to their positions as of January 1st, 2010.

That Council approves By-Law 2009-12-046 as presented and forwards By-Law 2009-12-046 to the By-Law portion of the December 15th, 2009 Regular Council Meeting for enactment.

2. Fire Reports

Fire Department Reports for September 2009 and October 2009 were noted and filed.

C. **Sub-Committee Reports**

1. CPAC

Cllr Gauthier advised that there was nothing to report.

2. LV Policing Committee

Cllr Gauthier advised that the Policing Committee will be meeting on December 9th, 2009.

3. Handibus/Friends of Disabled Committee

Cllr Brown gave a report on the Handibus.

4. Fire Committee

Cllr Gauthier advised there was nothing to report.

VIII PLANNING & ECONOMIC DEVELOPMENT

A. **Committee Minutes**

None.

B. **Business**

1. Appointment of 2010 Committee of Adjustment

The CAO indicated that Ms. Armstrong is recommending that Council be appointed as the Committee of Adjustment for 2010.

That Council approves By-Law 2009-12-051 as presented to appoint the members of Council as the Committee of Adjustment for 2010 and forwards By-Law 2009-12-051 to the By-Law portion of the December 15th, 2009 Regular Council Meeting for enactment.

2. Increase to Minor Variance Fees

The CAO indicated that the fees for Minor Variances have not been adjusted for many years, and need to be updated. A member commented that the jump from \$150 to \$500 is a high one-year jump. The CAO advised that staff had looked at recommending a higher fee due to the amount of work staff has to put into these applications, but decided to recommend \$500.00 for 2010.

Members supported the adjustment as being totally explainable.

That Council approves By-Law 2009-12-053 to establish an application fee of \$500.00 for applications for minor variance from the Zoning By-Law and forwards By-Law 2009-12-053 to the By-Law portion of the December 15th, 2009 Regular Council Meeting for enactment.

C. **Sub-Committee Reports**

1. **Economic Development**

Cllr Bennett brought a report. Cllr Bennett reminded people about the Public Hearing on December 16th, 2009.

2. **Physician Recruitment**

Cllr Robinson gave a brief report.

IX STRATEGIC PLANNING AND VISIONING

A. **Committee Minutes**

No meeting.

B. **Business**

The CAO gave a brief verbal update on the Strategic Plan process.

C. **Sub-Committee Reports**

None.

X MAYOR'S REPORT

Mayor Wilson presented his report for November 2009.

That Council accepts the Mayor's report for November 2009 as presented.

XI CAO REPORT

The CAO presented his report dated November 2009.

That Council approves the CAO's report for November 2009 as presented.

XII MOTION TO ADJOURN

CW-12-019 Moved by Cllr Hodgkinson, seconded by Cllr Bennett
That the Committee of the Whole Meeting of December 1st,
2009 be adjourned at 7:15 p.m.

CARRIED

ADOPTED AS PRESENTED THIS FIFTEENTH DAY OF DECEMBER, 2009.

Jack Wilson, Mayor

John Baird, CAO/Clerk